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Who the case was filed against.			
DEFENDANTS/RESPONDE	NTS:		 Case Number
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PLAINTIFF/PETITIONER OF			
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This tells the judge how a	LLINOIS, CIRCUIT COURT and when you will send documents to the other people in the case		

Case Number
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## **SIGN**

Under 735 ILCS 5/1-109, my signature means that:

- 1) Everything in this document is true and correct, or I have been informed or I believe it to be true and correct, and
- 2) I understand that making a false statement on this form is perjury and has penalties provided by law.

If you are filling out this form online, sig	gn your name by typing it. If you are filling out thi	is form by hand, sign ar	nd print your name.
Signature /s/	Print Name		
☐ I am completing this form for m	nyself		
Phone Number	Email (if you have one)		
Address			
Street, Apt. #	City	State	Zip Code
Be sure to <b>check your email every day</b>	so you do not miss important information, court	dates, or documents fr	om other parties.
☐ I am a lawyer completing this fo	orm on behalf of a client (Client name):		
Lawyer Name	Attorney Nu	mber	
Lawyer Phone Number	Law Firm		
Lawyer Email			
Address			
Street, Apt. #	City	State	Zip Code



## WHAT'S NEXT

## **NEXT STEP FOR PERSON FILLING OUT THIS FORM:**

After you fill out your forms, file them with the Circuit Clerk's office in the county where your case is taking place. Then, send your forms to the other people in the case. Find your Circuit Clerk: ilcourts.info/clerks.



Learn more about each step in the process and how to file in our Instructions: ilcourts.info/how-to-proof-delivery.

## **NEXT STEP FOR PERSON RECEIVING THIS FORM:**

For more information about going to court, including how to fill out and file forms, call or text Illinois Court Help at 833-411-1121 or go to ilcourthelp.gov.

If there are any words or terms that you do not understand, please visit Illinois Legal Aid Online at ilao.info/glossary. You may also find more information, resources, and the location of your local legal self-help center at: ilao.info/lshc-directory.